

DEADLINE SCHEDULE: January ~ July 2022

Residency dates: January 3-12, 2022

First day of semester: January 4, 2022

Due Date for receipt	MATERIALS DUE in the MFA Office <i>(unless otherwise indicated)</i>
March 1, 2022	FAFSAS with 2019 tax return data must be submitted by all students applying for financial aid
March 2, 2022	Remainder of tuition paid to your MyWWC account
	Petitions to graduate from final semester students
March 9, 2022	Enrollment Agreement Form for next semester
	Enrollment Deposit of \$1500 , required for guaranteed participation (<i>nonrefundable</i> after June 1); OR Request for Leave of Absence and \$200 fee (<i>late requests incur additional fees: \$500 if received April 1- 30; \$1000 if received May 1-31; \$1500 if received after June 1</i>)
	Workshop Preference Forms
	Petitions for Novel or Additional Genre Extra Semester
March 16, 2022	MIDTERM EVALUATIONS from faculty and students
April 6, 2022	Degree Essay: two hard copies & one e-copy in final, corrected form to the MFA office, and one e-copy to faculty supervisor
April 13, 2022	Bookshop preference
	Supervisor-approved Course Descriptions from graduates
	Supervisor Checkpoint for final semester progress
April 20, 2022	Supervisor and 2nd Reader evaluations of Degree Essay
April 27, 2022	Manuscript for Worksheets (<i>see Worksheet Guidelines</i>)

May 18, 2022 LAST DAY OF THE ACADEMIC SEMESTER	Final Semester Evaluations with duplicate copies exchanged by the student and supervisor. <i>Evaluations must be accompanied by e-copies of a log of the correspondence, all semester annotations accepted for credit, a bibliography of books read, and a sample of creative work. Graduates, please submit Final Evaluations to your supervisors by this deadline; see below for additional submission instructions.</i>
	Material received after this deadline cannot be accepted as evidence of the semester's work nor considered toward award of credit and satisfaction of degree requirements.
	Travel and Housing Preference forms for July residency
	<i>End of all supervisory obligations by faculty</i>
May 25, 2022 <u>FOR GRADUATES ONLY</u>	Thesis manuscript, Final Semester evaluations, log of correspondence, and all semester annotations accepted for credit/working journal (electronic)
	<i>Send a copy of the thesis manuscript in preferred format to each member of TI committee by June 1; bring one hard copy with you to the residency</i>
	Comprehensive Bibliography , prepared in accordance with the MLA format, with reference information for all works read during the student's tenure in the program. This will be included <i>as submitted</i> in the student's official transcript. <i>See Handbook for detailed instructions.</i>
June 15, 2022	Bookshop annotation (<i>electronic submission to the MFA Office</i>) <i>Late fees will apply. Failure to submit the annotation before the residency will result in a required leave of absence.</i> Project Preference Forms
June 29, 2022 (Wed.)	Summer residency begins <i>All students should be on WWC campus by 4:00 p.m.</i>
July 8, 2022 (Friday)	Graduation ceremony and celebration
July 9, 2022 (Saturday)	Departure

Failure to meet the deadlines will not only incur an administrative fee of at least \$100, but may also jeopardize the student's standing in the Program, participation in the subsequent semester, and/or advancement toward the degree.